

## **BY-LAWS OF OXFORD UNIVERSITY SURF CLUB**

### **INTRODUCTION**

1. As per the club's constitution: -
  - (a) The Committee shall have power to make regulations and bylaws in order to implement the paragraphs of the Constitution, and to settle any disputed points not otherwise provided for in this Constitution.
  - (b) This Constitution shall be binding on all members of the Club. No regulation, bye-law or policy of the Club shall be inconsistent with, or shall affect or repeal anything contained in, the Club's Constitution.
2. This document represents the by-laws made by the club to carry out its functions.

### **THE COMMITTEE**

The committee shall function as per the club's constitution. The following committee members roles, in addition to the officers named in the constitution, shall be included on the clubs committee: -

3. The President shall:
  - (a) Organise the Freshers fair
  - (b) Organise all trips except BUCS
  - (c) Provide assistance in organising BUCS trip
  - (d) Undertake any other roles required to ensure smooth and successful operation of the club
4. The Social Secretaries shall:
  - (a) Organise regular socials during normal term
  - (b) Organise socials during domestic and international trips
  - (c) Produce a term card before term for the committee
5. The Vice President Shall:
  - (a) Aid the President when required in their roles.
6. The Health and Safety officer shall:
  - (a) Produce risk assessments according to the standard format 14 days in advance of trips
  - (b) Ensure that the participants of trips are aware of the risk assessments and adhere to them

- (c) Promote a buddy system to ensure no one is lost on trips
  - (d) Deal with and report incidents to the required persons (i.e. President, Sports federation)
  - (e) Follow and ensure that all criteria outlined in the OU Surf club Safety policy (2023) are adhered to.
7. The Mens and Womens captains shall:
- (a) Recruit and maintain a Mens\* and Womens\* surf team
  - (b) Organise training in preparation for BUCS
  - (c) Organise the BUCS surf trip at least 40 days in advance.
8. The Alumni Representative(s) shall:
- (a) Contact, update and include Alumni in Club operations, trips, get togethers

#### **CHANGES TO THESE BY-LAWS**

9. Changes to these By-Laws must be approved at a General Meeting with the approval of two-thirds of present, eligible and voting members.

#### **INTERPRETATION**

10. Any question about the interpretation of these By-Laws shall be settled by the Senior Member of the club.
11. Guidance relating to by-laws and their relationship to the club constitution can be sought from the Sports Federation.